



USA Hockey Coaching Education Program
DISTRICT TEMPORARY COACHING CARD



(Please allow a minimum of 30 days to process your request.)

Date: _____ Season: _____ Date of Birth: _____

Legal Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____

Email: _____

USA Hockey Membership Number: _____

CEP Card #: _____ Current Level: 1 2 3 4 5

Team Name: _____ Age Level of Team: _____

Temporary Certification Level Requested:

Level 1 Level 2 Level 3 Level 4

Please check your District/Affiliate website for rules governing Temporary Coaching Cards issued in your specific area.

District: Alaska* Atlantic* Central* Massachusetts*
 Mid-American New England* New York* Northern Plains*
 Pacific* Rocky Mountain* Southeastern*

** Form must first be submitted to your District Coach-in-Chief*

Reason for request, type (see page 2 for acceptable reasons) and full description: _____

By signing below, I agree to the procedures outlined on page 2 of this application and the following terms. I understand that the USA Hockey Temporary Coaching Card expires on August 31 of the current playing season. I also understand that I am eligible to apply for the Temporary Coaching Card only **ONCE** during my career as a USA Hockey-registered coach.

Coach: _____ Date: _____

Association Representative: _____ Date: _____

Association Representative Title: _____

District CIC Signature: _____ Date: _____

Please mail this form in its entirety along with a check or money order for \$50 payable to USA Hockey to your District Coach-in-Chief for approval and signature. Mid-American District coaches may submit forms directly to the USA Hockey National Office: ATTN: Temporary Card, 1775 Bob Johnson Drive, Colorado Springs, CO 80906-4090.



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Credit card payments will not be accepted. In order for your application to be considered you must submit a check or money order in the amount of \$50 payable to USA Hockey with your application.

Due to the high volume of requests, we are unable to email or fax copies of your temporary card. Your temporary card will be mailed directly to you.

PLEASE ALLOW A MINIMUM OF 30 DAYS TO PROCESS YOUR REQUEST.

Any coach is eligible to apply for a Temporary USA Hockey Coaching Education Card through his/her District Coach-in-Chief. This may be accomplished by adhering to the following procedures:

1. A coach must submit this District Temporary Coaching Card Request Form to his/her District Coach-in-Chief.
2. Each completed District Temporary Coaching Card Request Form must be accompanied by a \$50.00 check or money order made payable to USA Hockey. Credit card payments are not accepted.
3. A coach can request a Temporary Coaching Card only once during his/her USA Hockey coaching career.
4. The Temporary Coaching Card is valid through August 31st of the current hockey season.
5. All coaches who request a Temporary Coaching Card are responsible to fulfill the coaching education requirements for the following season.
6. District Coaches-in-Chief may check with the local association/affiliate for any information regarding the coach requesting the temporary coaching card. The District Coach-in-Chief makes the final decision regarding all Temporary Coaching Card requests.

REASON FOR TEMPORARY CARD REQUEST

Although there is a system of checking which coaches have fulfilled their requirements, the responsibility of whether or not a coach has completed the necessary requirements lies with the coaches themselves. It is the coach's responsibility to verify his/her own District/Affiliate policies regarding Temporary Coaching Cards, as those policies may differ from the USA Hockey National Office policies.

Temporary Coaching Cards are intended to fill a once-in-a-lifetime need and not serve as a replacement for obtaining certification. **You are required to submit the reason you are applying for a Temporary Coaching Card.** Please state the type of reason and provide a full description of your personal situation. Possible reasons for needing a Temporary Coaching Card include:

- Medical issues and/or emergencies
- Military responsibilities
- Change in coaching personnel